

**Local Hazardous Waste Management Program
Final Approved Management Coordination Committee Meeting Minutes
February 16, 2016**

Attendees:

MCC:

Joan Lee, KCWLRD, MCC Chair
Hank Myers, SCA, MCC Vice-Chair
Jeff Gaisford, KCSWD
Tim Croll, SPU
Stella Chao, PHSKC

Lauren Cole, KCSWD
Mendy Droke, KCSWD
Ashley Pederson, KCWLRD
Michell Mouton, KCSWD
Darrell Rodgers, PHSKC
Ellie Wilson-Jones, SCA
Charles Wu, PHSKC
Veronica Fincher, SPU
Taylor Watson, KCWLRD
Dave Galvin, KCWLRD

Staff, Partners & Public:

Lynda Ransley, LHWMP
Liz Tennant, LHWMP
Vicky Beaumont, LHWMP
Maureen Weisser, LHWMP

GENERAL BUSINESS

MCC Minutes

MCC reviewed and approved the January 19, 2016 minutes, with noted correction on date.

Announcements and Public Comments:

Lynda introduced Michell Mouton as our new Communications Manager, hired through KC Solid Waste. There were no other announcements or public comments.

DISCUSSION ITEMS

2015 4th Quarter Progress Report

Liz reviewed the 4th Quarter Progress Report and reminded members that they would see the annual report in April. She highlighted items of note related to projects.

DISCUSSION

- Jeff asked about types of businesses receiving voucher funding. Liz offered to share details with him at the end of the meeting.

LHWMP Matrix Management

Vicky updated members on the current matrix structure for projects, and its rationale – which includes the desire to improve effectiveness, depth, accountability, connections across the program, and the ability to balance services and resources from a program-wide perspective. Lynda added – we previously had some matrixed projects, and now almost all of our projects are cross agency. With fewer projects, each of the projects has a core team member liaison who provides more day-to-day support, working with teams to create work plans, help solve problems.

DISCUSSION

- Tim asked about each Core Team member – will they be a liaison for more than one team? Liz responded that some will, such as resource teams and focus projects.
- Joan asked about how projects line up with quarterly reports. Lynda responded that the 2016 quarterly reports will reflect the current project structure.

- Councilmember Myers asked about Core Team/partner agency structure. Lynda provided a high level description of Program staffing.
- Stella asked about how we will be evaluating work in the new structure. Lynda responded that the Program will be augmenting our performance metrics to better measure outcomes. Project level measures are reflected in quarterly reports. Longer-term, Program-level and outcome based measures will be developed to better capture desired outcomes. Ryan will be working with the Research Team and others to improve the Program's evidence and performance data.
- Stella asked Lynda when we will share evidence based outcomes with MCC. Lynda responded that we can share our work-to-date, which includes project intent, guidance, and current performance metrics. We can provide these in writing by modifying some internal documents. A broader discussion of evidence-base and outcome measures will be brought back to MCC when it is more fully developed later in the year.

Managing Requests for Loaned LHWMP Staff

Joan introduced a discussion regarding requests for loaning LHWMP staff to other agency work. Lynda provided some background on current policies guiding use of program staff and resources, agency authority to assign staff, and impacts on LHWMP.

DISCUSSION

- Tim suggested we separate the discussion based on whether LHWMP funds are involved.
- Joan suggested continuing this discussion in March, with an extended meeting.
- Stella mentioned a current request from DNRP to PH around support for Duwamish. Joan suggested they address the current status in an offline discussion.

UPDATES

Legislative Update

Mendy updated members on paint legislation. Mayor Baker sent an email to Republicans who voted last year thanking them and urging their vote this year. There has been an Op Ed from Steve Miller, Miller Paint, discussing why the bill is good for the state. The House voted in favor last week, though it was a party line vote. Mike Burgess has been tasked with updating Republican members about the bill. Only one Republican supported it. Next week's hearing, Mendy will be working with lobbyists and the paint industry to testify. The Coatings Association lobbyist is working closely with Senator Erickson, encouraging to move the bill forward. Senator Benton from Clark County continues to be positive. The bill may go to vote next week.

DISCUSSION

- Tim asked about the cutoff to get out of committee, and whether Senator Benton was on the committee. Mendy responded that the cutoff is the 23rd. In addition to his role as an elected official, Senator Benton is also the head of the environmental agency in Clark County. They collect paint that is used for painting graffiti and Senator Benton is very interested in this passing. Mendy has been working with the bill sponsor because of the interest of Clark County, however, Senator Benton is not a member of the committee.
- Councilmember Myers asked about committee members. Stella asked about committee support of the bill.
- Councilmember Myers asked for an offline discussion on how he can be helpful.

Secure Medicine Return Implementation

Taylor updated MCC on the status of secure medicine contracts with voluntary collectors. ReturnMeds currently has 43 signed contracts with pharmacies and law enforcement agencies. Response from the City of Seattle Police is very encouraging. They are very interested in having a drop box located in each of its police precincts throughout Seattle. Staff is continuing review of King County MED-Project Plan.

Walgreens announced it will add medicine collection drop-boxes at 500 of its 8,600 stores nationally, collecting prescriptions (including controlled substances) and OTC medicines at their 24-hour stores. King County has six potential collections sites. Since Walgreens is not operating under a stewardship plan, the Pharmacy Commission will need to provide approval to operate directly to Walgreens. Walgreens is also in position to purchase Rite-Aid for 17.2 Billion Cash buyout, making it the largest national chain drug store. Walgreens has challenged CVS to also provide take-back in its stores. CVS just purchased all pharmacies in Target stores and would like to work with us to provide mail-back envelopes in its stores.

Kitsap and Whatcom Counties contacted us and are interested in initiating their own ordinance. LA County has made requests about language, implementation, etc. They have a hearing on March 29 for proposed ordinance to collect pharmaceuticals and sharps, and requested Chair McDermott to attend hearing. He plans to attend.

DISCUSSION

- Councilmember Myers asked if City of Redmond was on board.
- Jeff asked about whether June is still the on-the-ground date.

Director's Report

Lynda provided a written report, including a look-ahead calendar for MCC meetings and 2016 Service Agreement template. She asked MCC members to review the current template for the Service Agreements, pointing out some minor changes, including references to fiscal policies, partnership principles, and revised exhibits which now show all projects (not agency specific).

DISCUSSION

- Councilmember Myers suggested creating a functional budget that shows money based on outcomes rather than separating administrative costs. Lynda responded that we can consider that for future versions of the budget.
- Jeff asked about desired timeline for agency signatures. Lynda responded that we were hoping to have them back by late March.
- Lynda reminded MCC that we would be bringing 2015 year-end financial reports along with the updated fund forecast in March. We also anticipate bringing criteria for selecting policy initiatives.
- Tim expressed his interest in seeing our chosen policy projects. Lauren responded that our plan is to bring criteria first, in March, and then project selection in April.
- Jeff asked if BOH membership team has changed. Stella reviewed some of the changes, and asked that MCC be sent the updated membership when it's available.
- Joan asked Lynda to prepare a discussion paper for staff loan requests. Discussions could be held off-line if appropriate.
- Joan noted a suggestion by Councilmember Myers that MCC conclude meetings with a success story.

RECOGNITION OF STELLA CHAO

Joan recognized Stella for her great work on MCC, and her leadership and serenity with the recent strategic changes. Stella graciously commended MCC for their efforts and commitment to program. Stella introduced Darrell Rodgers, who will be serving as Public Health's representative on the MCC.

Next Meeting: March 15th, 10:15 p.m. to 12:00 noon, 6th Floor King/Chinook Conference Rooms, King Street Center, Seattle, WA. (*Rescheduled to 3/23, 3:00 – 5:00, Seattle Municipal Tower, Rm. 4901*)