

**Local Hazardous Waste Management Program  
Management Coordination Committee Meeting**  
6<sup>th</sup> Floor King/Chinook Conference Rooms, King Street Center, Seattle  
Tuesday, March 17, 2015  
10:15 a.m. – 12:00 p.m.

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**Introductions**

**General Business** - All (5 min.)

1. Approve January Meeting Minutes
2. Announcements and Public Comments

**Discussion Items**

3. **2014 Year-End Financial Reports**
  - a) Revenues and Expenses – Budget vs. Actual
  - b) Project Expenditures – Budget vs. Actual
  - c) Four-Year Fund Forecast- Madelaine (20 min)
4. **LHWMP 2017 Fee Adjustment Plan**

*Review proposed plan for developing a LHWMP rate adjustment proposal for the Board of Health; provide input to timeline, process and assumptions; confirm desired fiscal analyses.*

- Lynda, Liz (20 min)
5. **2016 LHWMP “Working” Budget**

*Confirm timeline, process and assumptions for the development of LHWMP’s 2016 spending plan, within the approved biennial budget. Guidance will also inform an update of LHWMP Fiscal Policies to reflect current practices related to a biennial funding cycle.*

- Lynda (10 min)
6. **2015-2017 Department of Ecology Coordinated Prevention Grant Funds – Allocation Distribution within King County**

*Review and approve proposed allocations for 2015-17; sign Memorandum of Understanding.*

- Morgan John (10 min)
7. **Policy – 2015 State Legislative Session Update**

*Discuss status of priority issues.*

- Policy Team (20 min.)

**Updates**

8. **SMR Implementation** - Dave (5 min.)
9. **Director’s Report and Upcoming MCC Meetings**
  - Voluntary Audit
  - May meeting – potential conflict- Lynda (10 min.)

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**Decision Items:**

- January Meeting Minutes (Item 1)
- Distribution Agreement for 2015-2017 CPG Funds (Item 3)

**Read-Ahead Material:**

- January Meeting Minutes (Item 1)
- 2014 Year-end Financial Reports (Item 3)
- 2017 LHWMP Fee Increase Plan (Item 4)
- 2016 LHWMP “Working Budget” (Item 5)
- 2015-2017 Department of Ecology Coordinated Prevention Grant Funds – Proposed King County Distribution (Item 6)

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**Next Meeting:** April 21, 2015, 10:15 a.m. to 12:00 p.m., 6<sup>th</sup> Floor King/Chinook Conference Rooms, King Street Center, Seattle, WA.